**Interim Grant Report Form**

General information

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| --- | --- |
| Organization Name: |  |
| Program/Project Name: |  |
| Report Completed By: |  |
| E-mail Address: |  |

**Grant information**

|  |  |
| --- | --- |
| Indicate Funding Source: |  |
| Total Grant Amount: |  |
| Grant Year: |  |

**FINANCIAL information**

|  |  |
| --- | --- |
| Amount expended to date: |  |

**Grant Report Questions:**

1. **Referring to your Grant Agreement or your most recent outcomes as agreed upon between your organization and the Community Foundation; list the stated outcomes that your organization committed to achieving.**
2. **Are you on track to achieve these outcomes, given the amount of time and money remaining, yes or no? If no, please explain what changes in the original assumptions have necessitated a change in your stated results; and what are the new outcomes you are proposing the Community Foundation consider in measuring success of the grant?**
3. **Please describe how you are measuring progress towards your stated outcomes and any evidence that demonstrates achievement toward your stated outcomes (please note that activities and customer satisfaction do not equal outcomes).**
4. **Referring to the original proposal, do you believe you are on track to complete your stated activities, yes or no? Please provide a brief update on the status of your activities.**
5. **Is there anything else you would like to include in this report?**
6. **Please attach a one-page budget for this grant, detailing the revenues and expenses and their purpose.**