**Final Grant Report Form**

General information

|  |  |
| --- | --- |
| Organization Name: |  |
| Program/Project Name: |  |
| Report Completed By: |  |
| E-mail Address: |  |

**Grant information**

|  |  |
| --- | --- |
| Indicate Funding Source: |  |
| Total Grant Amount: |  |
| Grant Year: |  |

**Financial Information:**

|  |  |
| --- | --- |
| Amount expended to date: |  |

**Grant Report Questions:**

1. **Referring to your Grant Agreement or your most recent outcomes as agreed upon between your organization and the Community Foundation; list the stated outcomes that your organization committed to achieving.**
2. **Did you achieve the outcomes listed above? Select one: *Yes / No***
3. **What evidence do you have to support this claim?**
4. **Describe any over-performance or under-performance in appropriate detail.**
5. **Describe the lessons learned over the course of the grant.**
6. **Did you pursue different strategies and/or opportunities over the course of the grant than those originally intended? If so, please describe the strategies and opportunities pursued and detail the circumstances that led you to pursue them.**
7. **Attach a one-page final budget for this grant, detailing revenues, expenses, and their purposes. If your final budget deviated by more than 10% than originally described, please explain the rationale for that variation.**

***Please attach a one-page budget for this grant, detailing the revenues and expenses and their purpose.***